



Athlete Registration and Eligibility Procedures

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Prepared By	National Coach – Reinaldo Novoa
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1. Purpose

To standardize the process for athlete registration, verification, and eligibility for participation in JudoTT-sanctioned national and international events.

2. Registration Requirements

- Each athlete must submit:
- Completed **Athlete Application and Selection Form (FRM-SEL-202510-009)**
- Copy of valid **passport** and **birth certificate**
- Proof of **JudoTT club membership and attendance**
- Signed **Athlete Code of Conduct**
- Valid **medical clearance** (within six months)

3. Registration Procedure

1. **Submission** – Athlete submits all documents through their club to the JudoTT Secretariat.
2. **Verification** – National Coach reviews eligibility and forwards recommendations to the Executive Committee.
3. **Approval** – Committee confirms eligibility and adds the athlete to the National Team Registry.
4. **Notification** – Athlete receives a confirmation letter and Team TTO identification.

4. Annual Renewal

- All athletes must renew their registration annually by **January 31**.
- Updates include contact details, medical information, and club status.

4.3 Automatic Qualification from JudoTT Nationals

Athletes who achieve a **Top 4 placement** at the last JudoTT National Championships are automatically recognized as having met the performance requirement for National Team inclusion.

However, automatic qualifiers **must still complete the full registration process**, including submission of:

- The **National Team Application Form ([FRM-SEL-202510-009])**;
- Proof of club attendance and membership in good standing; and
- Medical and conduct declarations as outlined in this procedure.

Failure to complete the registration requirements may result in forfeiture of automatic qualification status.

4.4 Late or Conditional Registration

Purpose: To provide flexibility for athletes facing exceptional circumstances while maintaining procedural integrity and accountability.

- **Late Submissions** – Applications received after the official registration deadline may be considered only under exceptional circumstances, at the discretion of the National Coach and the JudoTT Executive Committee.
- **Conditional Approval** – Athletes missing one or more required documents (e.g., updated medical certificate or club endorsement) may be provisionally registered pending submission of outstanding materials within **30 days**.

- **Non-Compliance** – Failure to meet the conditions within the specified period will result in automatic removal from the National Team Registry until full compliance is achieved.
- **Discretionary Exemptions** – In cases of injury, school or work-related constraints, or other valid justifications, the National Coach may recommend temporary consideration to maintain the athlete's training and competition eligibility status.

5. Fitness and Compliance

Athletes are subject to random checks on:

- Club training attendance records.
- Fitness test results.
- IJF Judogi and equipment compliance.

Non-compliance may result in suspension from national activities.

6. Related Documents

[FRM-SEL-202510-009] Athlete Application and Selection Form
[POL-ATH-202510-002] Athlete Code of Conduct
[POL-NAT-202510-001] National Team Selection Policy

End of Document